

## **Business Development and Community Outreach Intern**

Community Futures Middlesex is passionate about helping entrepreneurs grow and succeed to strengthen our community. Offering loans, planning and advisory services, workshops and much more, we exist to support entrepreneurs in Middlesex County. We understand our communities, our rural culture and values. These insights allow us to view our clients through a different lens and make loan decisions right here at home. Funded and backed by FedDev Ontario, you can trust Community Futures Middlesex for support through the full life cycle of your business. We are looking for a passionate and creative individual to join our team!

The Business Development and Community Outreach Intern reports to the General Manager and will contribute as a member of a team responsible for building awareness for Community Futures Middlesex programs and products, maintaining relationships with local businesses and community economic development partners, development of grant funding proposals, launch of new offerings and communicating our impact within the communities served. Preference will be given to recent graduates with prior training and demonstrated experience in use of digital and social media design tools and platforms.

The individual in the position will work out of our main office in Ilderton but may be required to visit clients and community economic development partners with the flexibility to work remotely from another location on occasion. As a result, a valid driver's license and use of your own vehicle will be required. This is a contract position for up to 16-weeks, \$18.00 – 19.15/hr, 35 hrs/week, under the Canada Summer Jobs Program and is open to post-secondary applicants 30 years old and younger eligible to work in Canada. The application deadline is **April 21 2023** with a projected start date of **May 8 2023**.

For those interested in applying, please forward a copy of your resume and cover letter detailing prior training and demonstrated experience in use of digital and social media design tools and platforms to [info@cfmiddlesex.ca](mailto:info@cfmiddlesex.ca). Only those applicants selected for an interview will be contacted.